

# Question Papers of Fundamentals of Management course of B.B.A. Programme of C.C.S.U. Meerut

Namaste readers. How are you?

This PDF (Portable Document Format) format file contains question papers of external examinations of fundamentals of management course of first semester of B.B.A. programme of Chaudhary Charan Singh University (C.C.S.U.), Meerut (India) of the years 2016, 2017, 2018 and 2019.

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12. What do you mean by responsibility and accountability? Distinguish these two terms. Is it possible to delegate responsibility? Explain.

15

13. Describe the leadership styles usually adopted in management of business. Also discuss the importance of leadership to an industrial enterprise.

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Roll No.....

B.B.A. - I Sem.

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**B.B.A. Examination, Dec. 2016**

**Fundamentals of Management**

**(BBA-106)**

**(New)**

*Time : Three Hours ]*

*[Maximum Marks : 75*

**Note :** Attempt **all** the Sections as per instructions.

**Section-A**

**(Very Short Answer Questions)**

**Note :** Attempt **all** the **five** questions. Each question carries **3** marks. Very short answer is required not exceeding 75 words.

3×5=15

P.T.O.

51

1. Briefly discuss the scope of management. 3
2. What are various functions of management? 3
3. What steps are involved in business planning? 3
4. What do you understand by span of management? 3
5. What are the methods of motivation? 3

#### Section-B

##### (Short Answer Questions)

**Note :** Attempt any **two** questions out of the following three questions. Each question carries **7½** marks. Short answer is required not exceeding 200 words.

$$7\frac{1}{2} \times 2 = 15$$

6. What are the common barriers to communication in an organisation? 7½
7. What do you mean by decision-making? What are the characteristics of decision-making? 7½

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8. What are the principles and techniques of coordination? Explain. 7½

#### Section-C

##### (Detailed Answer Questions)

**Note :** Attempt any **three** questions out of the following five questions. Each question carries 15 marks. Answer is required in detail.  $15 \times 3 = 45$

9. What do you mean by informal organization? Give its special feature. How does it differ from formal organization? 15
10. Critically examine the contribution of Henry Fayol in the field of management. 15
11. Briefly explain the different kinds of skills needed by managers to perform the task of management in an organisation. What are the different levels of management? 15

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13. Discuss the importance of effective communication in business and management.

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B.B.A.-I Sem.

Roll No. ....

**18041**

**B. B. A. Examination, Dec. 2017**  
**FUNDAMENTALS OF MANAGEMENT**

(BBA-106)

(New)

*Time : Three Hours]*

*[Maximum Marks : 75*

**Note:** Attempt questions from all Sections as per instructions.

**Section-A**

**(Very Short Answer Questions)**

Answer all the five questions. Each question carries 3 marks. Very short answer is required not exceeding 75 words.  $3 \times 5 = 15$

1. Is management a pure art ?

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(2)

2. What is team spirit ?
3. What is meant by decentralization of authority ?
4. What is control by observation ?
5. Define motivation.

#### Section-B

##### (Short Answer Questions)

Answer any *two* questions out of the following three questions. Each question carries  $7\frac{1}{2}$  marks. Short answer is required not exceeding 200 words.  $7\frac{1}{2} \times 2 = 15$

6. What is management by objective ?
7. What are the principles of departmentation ?
8. What is the importance of direction ? Give any two principles of direction.

18041

(3)

#### Section-C

##### (Detailed Answer Questions)

Answer any *three* questions out of the following five questions. Each question carries 15 marks. Answer is required in detail.  $15 \times 3 = 45$

9. Discuss the role of F.W. Taylor in the development of scientific management approach.
10. Define policies. Discuss the various types of policies. How do policies differ from procedures ?
11. What is significance of motivation in management ? How would you set up a sound motivational system in your business organization ?
12. Explain the main elements of an adequate and sound control system.

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13. What do you mean by managerial control ? Explain its nature and scope.

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BBA-I Sem.

Roll No. ....

**18041**

**B. B. A. Examination, Dec. 2018**

**Fundamentals of Management**

**(BBA-106)**

**(New)**

*Time : Three Hours]*

*[Maximum Marks : 75*

**Note :** Attempt questions from all Sections as per instructions.

**Section-A**

**(Very Short Answer Questions)**

Attempt all the *five* questions. Each question carries 3 marks. Very short answer is required not exceeding 75 words.  $3 \times 5 = 15$

1. Briefly discuss the essential elements of management process.
2. Define and illustrate span of control.



(2)

3. Explain the nature of planning.
4. Explain the elements of communication process.
5. Explain the relationship between planning and controlling.

#### Section-B

##### (Short Answer Questions)

Attempt any *two* questions out of the following three questions. Each question carries  $7\frac{1}{2}$  marks.

Short answer is required not exceeding 200 words.

$$7\frac{1}{2} \times 2 = 15$$

6. Discuss the contribution of Henry Fayol.
7. What is decentralization ? What are its objectives ? Explain.
8. Explain semantic and organizational barriers to communication.

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#### Section-C

##### (Detailed Answer Questions)

Attempt any *three* questions out of the following five questions. Each question carries 15 marks.

Answer is required in detail.  $15 \times 3 = 45$

9. Write a note on the meaning, nature and scope of Management.
10. What is planning ? Discuss the essential elements of good planning. Are there any limitations of planning ? If so, how can they be overcome ?
11. Discuss the concept, objectives and nature of organizing.
12. Attempt a comprehensive note on principles of effective communication.

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**A**  
**(21119)**

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Total Questions : 13 ]

[ Printed Pages : 3

**18041**

**B.B.A. Ist Semester**  
**Examination, Nov., 2019**

**FUNDAMENTALS OF MANAGEMENT**  
**(BBA-106)**

**Time : 3 Hrs. ]**

**[ M.M. : 75**

**Note :-** Attempt all the Sections as per instructions.

**Section-A**

**(Very Short Answer Type Questions) 3×5=15**

**Note :-** Attempt all the *five* questions. Each question carries 3 marks. Very short answer is required not exceeding 75 words.

1. "Management is people oriented." Explain.
2. What is decentralization ?

**ND-180**

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**Turn Over**

3. Describe the unity of command.
4. What is Grapevine ?
5. Explain span of control.

#### Section-B

(Short Answer Type Questions)  $7\frac{1}{2} \times 2 = 15$

**Note :-** Attempt any *two* questions out of the following three questions. Each question carries  $7\frac{1}{2}$  marks. Short answer is required not exceeding **200** words.

6. Describe the 'Philosophy of Scientific Management'.
7. 'Controlling is backward looking', explain.
8. Motivation is a driving force, explain.

#### Section-C

(Long Answer Type Questions)  $15 \times 3 = 45$

**Note :-** Attempt any *three* questions out of the following five questions. Each question carries 15 marks. Answer is required in detail.

9. Define planning and discuss the various steps involved in planning process.

ND-180

( 2 )

10. Define the term organisation and explain the characteristics of an ideal organisation.
11. Explain the contribution of F.W. Taylor in the field of management.
12. Critically examine Theory 'X' and theory 'Y'.
13. What is communication ? Explain the communication process.

ND-180

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